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The definitive, bestselling text in the field of change management, *Making Sense of Change Management* provides a thorough overview of the subject for both students and professionals. Along with explaining the theory of change management, it comprehensively covers the models, tools, and techniques of successful change management so organizations can adapt to tough market conditions and succeed by changing their strategies, structures, boundaries, mindsets, leadership behaviours and of course their expectations of the people who work within them. This completely revised and updated 4th edition of *Making Sense of Change Management* includes more international examples and case studies, emerging new thinking and practice in the area of cultural change and a new chapter on the interrelationship with project management (PM) and change management. It also covers complexity models, agile approaches, and stakeholder management along with cultural sensitivity and what to do when cultures collide. *Making Sense of Change Management* remains essential reading for anyone who is currently part of, or leading, a change initiative. Online supporting resources include lecture slides, making this an ideal textbook for MBA or graduate students focusing on leading or managing change. This textbook takes a unified view of the fundamentals of wireless communication and explains cutting-edge concepts in a simple and intuitive way. An abundant supply of exercises make it ideal for graduate courses in electrical and computer engineering and it will also be of great interest to practising engineers. WITH AN EXCLUSIVE NEW CHAPTER FOR THE PAPERBACK EDITION The Amazon No.1 Bestseller The Sunday Times Bestseller THE ROYAL BOOK OF THE YEAR \_\_\_\_\_ 'Eye-poppingly revealing. . . impeccable sources, historical heft and canny insights served up with a zingy wit. There are many royal biographers, but few as good as this. She turns gossip into the first draft of history.' TELEGRAPH From the Queen's stoic resolve to the crisis of Meghan and Harry. From the ascendance of Camilla and Kate to the downfall of Andrew. Full of remarkable inside access, *The Palace Papers* by Sunday Times bestselling author Tina Brown will change how you understand the Royal Family. 'Clever, well-informed and disgustingly entertaining' THE TIMES 'There are royal books, and there are royal books. But *The Palace Papers* is in a genre of its own' RADIO TIMES 'Jaw dropping! What a book . . . if you ever want to feel like a fly on the wall of any of the palaces, this is it.' LORRAINE KELLY 'Brown's prose has the swoosh of an enjoyably OTT ballgown' FINANCIAL TIMES 'The world's sharpish and best-informed royal expert' PIERS MORGAN 'Riveting and rigorous' PANDORA SYKES 'A witty, rip-roaring read . . . full off perceptive and witty observations' i Newspaper 'A rollicking ride through recent royal family history . . . Tina Brown's sparkling prose and eye for detail enliven an entertaining exposé' OBSERVER 'The most explosive royal book of the year' THE SUN 'Gloriously irreverent, racily written and often very funny. The early chapters on the long affair between Prince Charles and Camilla read like a non-fiction version of Jilly Cooper's Rutshire Chronicles' NEW STATESMAN 'A motherlode of delectable gossip . . . Brown has produced a work both scholarly and scandalous that makes us think about what the post-Elizabethan world may bring, alternately amusing and horrifying us along the way . . . vivid and richly-embroidered' INDEPENDENT 'The devil is in the delicious detail . . . Brown tackles her subjects with the same brio she brought to her years as a highly regarded magazine editor . . . Her access to those who flit around the royals gives her writing an edgy authenticity' DAILY MAIL 'Brown thrashes her way through absolutely everything that has happened to the family since the end of the last book in 1997 . . . Charles and Camilla are vividly brought to life in a series of well-researched stories and anecdotes' SUNDAY TIMES 'The *Palace Papers* is a sharp-nibbed observation of a generation of tumult for the House of Windsor, bookended by the deaths of Princess Diana and Prince Philip. It's a story about media as much as monarchy, and it draws from almost every chapter in Brown's career in journalism' FINANCIAL TIMES 'It's hard to look away as Tina Brown delves into decades' worth of royal scandals' GUARDIAN 'Utter brilliance . . . a rip-roaring read' SCOTSMAN 'A brilliant book. Tina Brown has inside knowledge and writes so well' LADY ANNE GLENCONNER (author of *Lady in Waiting*) \_\_\_\_\_ 'Never again', became Queen Elizabeth II's mantra shortly after Diana's death. More specifically, there could never be 'another Diana' - a member of the family whose global popularity upstaged, outshone, and posed an existential threat to the British monarchy. Picking up where *The Diana Chronicles* left off, *The Palace Papers* reveals how the royal family reinvented itself after the traumatic years when Diana's blazing celebrity ripped through the House of Windsor like a comet. Tina Brown takes readers on a tour de force journey that shows the Queen's stoic resolve as she coped with the passing of Princess Margaret, the Queen Mother and her partner for seven decades, Prince Philip, and triumphed in her Jubilee years even as the family dramas raged around her. She explores Prince Charles's determination to make Camilla his queen, the tension between William and Harry who are on 'different paths', the ascendance Kate Middleton, the disturbing allegations surrounding Prince Andrew and Jeffrey Epstein, and Harry and Meghan's stunning decision to 'step back' as senior royals. Despite the fragile monarchy's best efforts, 'never again' seems fast approaching. The #1 New York Times bestseller. Over 4 million copies sold! Tiny Changes, Remarkable Results No matter your goals, *Atomic Habits* offers a proven framework for improving--every day. James Clear, one of the world's leading experts on habit formation, reveals practical strategies that will teach you exactly how to form good habits, break bad ones, and master the tiny behaviors that lead to remarkable results. If you're having trouble changing your habits, the problem isn't you. The problem is your system. Bad habits repeat themselves again and again not because you don't want to change, but because you have the wrong system for change. You do not rise to the level of your goals. You fall to the level of your systems. Here, you'll get a proven system that can take you to new heights. Clear is known for his ability to distill complex topics into simple behaviors that can be easily applied to daily life and work. Here, he draws on the most proven ideas from biology, psychology, and neuroscience to create an easy-to-understand guide for making good habits inevitable and bad habits impossible. Along the way, readers will be inspired and entertained with true stories from Olympic gold medalists, award-winning artists, business leaders, life-saving physicians, and star comedians who have used the science of small habits to master their craft and vault to the top of their field. Learn how to: make time for new habits (even when life gets crazy); overcome a lack of motivation and willpower; design your environment to make success easier; get back on track when you fall off course; ...and much more. *Atomic Habits* will reshape the way you think about progress and success, and give you the tools and strategies you need to transform your habits--whether you are a team looking to win a championship, an organization hoping to redefine an industry, or simply an individual who wishes to quit smoking, lose weight, reduce stress, or achieve any other goal. The Cambridge Preliminary English Test 2 practice tests provide candidates with an excellent opportunity to familiarise themselves with the 2004 PET exam and to practise examination techniques. The Student's Book contains practice material for Paper 1 (Reading and Writing) and Paper 2 (Listening), along with attractive colour visual material for Paper 3 (Speaking), enabling students to prepare thoroughly for the paired Speaking test. A set of five practice tests for the new Cambridge Certificate in Advanced English exam. The authors' close involvement in the C.A.E. enables students to practice exam questions which genuinely replicate the real test papers. Publishing your research in an international journal is key to your success in academia. This guide is based on a study of over 1000 manuscripts and reviewers' reports revealing why papers written by non-native researchers are often rejected due to problems with English usage and poor structure and content. With easy-to-follow rules and tips, and examples taken from published and unpublished papers, you will learn how to: prepare and structure a manuscript increase readability and reduce the number of mistakes you make in English by writing concisely, with no redundancy and no ambiguity write a title and an abstract that will attract attention and be read decide what to include in the various parts of the paper (Introduction, Methodology, Discussion etc) highlight your claims and contribution avoid plagiarism discuss the limitations of your research choose the correct tenses and style satisfy the requirements of editors and reviewers This new edition contains over 40% new material, including two new chapters, stimulating factoids, and discussion points both for self-study and in-class use. EAP teachers will find this book to be a great source of tips for training students, and for preparing both instructive and entertaining lessons. Other books in the series cover: presentations at international conferences; academic correspondence; English grammar, usage and style; interacting on campus, plus exercise books and a teacher's guide to the whole series. Please visit <http://www.springer.com/series/13913> for a full list of titles in the series. Adrian Wallwork is the author of more than 30 ELT and EAP textbooks. He has trained several thousand PhD students and academics from 35 countries to write research papers, prepare presentations, and communicate with editors, referees and fellow researchers. From bestselling writer David Graeber—"a master of opening up thought and stimulating debate" (Slate)—a powerful argument against the rise of meaningless, unfulfilling jobs...and their consequences. Does your job make a meaningful contribution to the world? In the spring of 2013, David Graeber asked this question in a playful, provocative essay titled "On the Phenomenon of Bullshit Jobs." It went viral. After one million online views in seventeen different languages, people all over the world are still debating the answer. There are hordes of people—HR consultants, communication coordinators, telemarketing researchers, corporate lawyers—whose jobs are useless, and, tragically, they know it. These people are caught in bullshit jobs. Graeber explores one of society's most vexing and deeply felt concerns, indicting among other villains a particular strain of finance capitalism that betrays ideals shared by thinkers ranging from Keynes to Lincoln. "Clever and charismatic" (The New Yorker), *Bullshit Jobs* gives individuals, corporations, and societies permission to undergo a shift in values, placing creative and caring work at the center of our culture. This book is for everyone who wants to turn their vocation back into an avocation and "a thought-provoking examination of our working lives" (Financial Times). Data is at the center of many challenges in system design today. Difficult issues need to be figured out, such as scalability, consistency, reliability, efficiency, and maintainability. In addition, we have an overwhelming variety of tools, including relational databases, NoSQL datastores, stream or batch processors, and message brokers. What are the right choices for your application? How do you make sense of all these buzzwords? In this practical and comprehensive guide, author Martin Kleppmann helps you navigate this diverse landscape by examining the pros and cons of various technologies for processing and storing data. Software keeps changing, but the fundamental principles remain the same. With this book, software engineers and architects will learn how to apply those ideas in practice, and how to make full use of data in modern applications. Peer under the hood of the systems you already use, and learn how to use and operate them more effectively Make informed decisions by identifying the strengths and weaknesses of different tools Navigate the trade-offs around consistency, scalability, fault tolerance, and complexity Understand the distributed systems research upon which modern databases are built Peek behind the scenes of major online services, and learn from their architectures Collects Original Sin #5.1-5.5. The PRIZE-WINNING BESTSELLER, now a major BBC1 DRAMA SERIES starring Thomasin McKenzie, Sian Clifford and James McArdle, directed by BAFTA award-winning John Crowley. 'Dazzling, witty, moving, joyful, mournful, profound... one of the best novels I've read this century' Gillian Flynn, bestselling author of *GONE GIRL* 'A box of delights ... it grips the reader's imagination on the first page and never lets go.' HILARY MANTEL, author of *THE MIRROR AND THE LIGHT*

\_\_\_\_\_ What if you had the chance to live your life again and again, until you finally got it right? During a snowstorm in England in 1910, a baby is born and dies before she can take her first breath. During a snowstorm in England in 1910, the same baby is born and lives to tell the tale. What if there were second chances? And third chances? In fact an infinite number of chances to live your life? Would you eventually be able to save the world from its own inevitable destiny? And would you even want to? *Life After Life* follows Ursula Todd as she lives through the turbulent events of the last century again and again. With wit and compassion, Kate Atkinson finds warmth even in life's bleakest moments, and shows an extraordinary ability to evoke the past. Here she is at her most profound and inventive, in a novel that celebrates the best and worst of ourselves. \_\_\_\_\_ 'Merging family saga with a fluid sense of time and an extraordinarily vivid sense of history at its most human level. A dizzying and dazzling tour de force' Daily Mail 'Absolutely brilliant...it reminded me a bit of her first book *Behind the Scenes at the Museum*, which is one of my most favourite books ever.' Marian Keyes, author of *Rachel, Again* 'An exceptional writer' Guardian '[A] magnificently tender and humane novel' Observer 'A ferociously clever writer...a big, bold novel that is enthralling, entertaining' New Statesman 'Exceptionally captivating' New York Times 'Truly brilliant...Think of Audrey Niffenegger's *The Time Traveler's Wife* or David Nicholl's *One Day*.. a rare book that you want to start again the minute you have finished.' The Times PWN is back, and better than ever. The PWN the SAT Math Guide was created to help ambitious, highly motivated kids maximize their SAT math scores. Do you crave a higher score? Are you willing to do a little hard work to achieve it? Good. I knew I liked you. Read this book from beginning to end, with a pencil in hand and a calculator and an Official SAT Study Guide by your side. When you're done, you'll be able to approach the SAT with

confidence—very few questions will surprise you, and even fewer will be able to withstand your withering attacks. Stand tall, intrepid student. Destiny awaits. Updated for the New SAT This new edition of the Math Guide has been updated, rather painstakingly, to reflect the realities of the new SAT coming March 2016. This book was not rushed to market to take advantage of interest in the new exam. I took my time, and hopefully I got it right. Chapters are broken into five major sections: Techniques, Heart of Algebra, Passport to Advanced Math, Problem Solving and Data Analysis, and Additional Topics in Math. Each chapter concludes with a reference list of similar questions from official practice tests. Practice questions are designated as either “Calculator” or “No calculator.” Students will be forbidden from using their calculators for one whole section of the new SAT. Emphasis is placed on nimbleness—the ability to approach problems in multiple ways to find the one that works best. Calculator solutions and shortcuts are provided where appropriate. Join me online Readers of this book are encouraged to register as Math Guide Owners at the PWN the SAT website. There will be video solutions and other bonus content there. Signing up there will also give me a way to get in touch with you if I make book updates. See details at <http://mathguide.pwnthesat.com>. Discover BIM: A better way to build better buildings Building Information Modeling (BIM) offers a novel approach to design, construction, and facility management in which a digital representation of the building product and process is used to facilitate the exchange and interoperability of information in digital format. BIM is beginning to change the way buildings look, the way they function, and the ways in which they are designed and built. The BIM Handbook, Third Edition provides an in-depth understanding of BIM technologies, the business and organizational issues associated with its implementation, and the profound advantages that effective use of BIM can provide to all members of a project team. Updates to this edition include: Information on the ways in which professionals should use BIM to gain maximum value New topics such as collaborative working, national and major construction clients, BIM standards and guides A discussion on how various professional roles have expanded through the widespread use and the new avenues of BIM practices and services A wealth of new case studies that clearly illustrate exactly how BIM is applied in a wide variety of conditions Painting a colorful and thorough picture of the state of the art in building information modeling, the BIM Handbook, Third Edition guides readers to successful implementations, helping them to avoid needless frustration and costs and take full advantage of this paradigm-shifting approach to construct better buildings that consume fewer materials and require less time, labor, and capital resources. Winner of the 1st-place American Journal of Nursing Book of the Year award in nursing research/evidence-based practice for 2021! Burns & Grove’s *The Practice of Nursing Research: Appraisal, Synthesis, and Generation of Evidence*, 9th Edition is the trusted resource for those wanting to master the research methods that are foundational to evidence-based practice. This highly respected textbook covers how to appraise and apply existing research evidence, as well as how to participate in research and quality improvement projects. This new 9th edition has been extensively updated to reflect today’s focus on online research in the digital era and includes clear, step-by-step guidelines for all major quantitative and qualitative research approaches — including supporting examples from the latest high-quality literature. There’s also new content on translational research, coverage of the most current research tools and techniques, and an increased use of illustrations, tables, and other visuals to help engage visually oriented readers of all levels. Coverage of quantitative, qualitative, and other research methodologies provides a solid foundation to conduct, appraise, and apply research evidence to the realities of today’s clinical practice. Balanced coverage of qualitative and quantitative methods addresses the qualitative research methodologies that are often the starting point of research projects, particularly in magnet hospitals and DNP programs. Clear, comprehensive coverage is organized into five units that include: an introduction to nursing research; coverage of the research process; application for evidence-based health care; how to analyze data, determine outcomes, and disseminate research; and how to propose and seek funding for research. Strong emphasis on evidence-based practice addresses this key graduate-level QSEN competency and reinforces how to generate research evidence and appraise and synthesize existing research for application to clinical practice. Rich examples from nursing literature bring research principles to life. Emphasis on the most currently used research methodologies focuses on the methods used in both quantitative research and qualitative research, as well as outcomes research and mixed-methods research. Coverage of digital data collection examines the use of online research tools. Quick-reference summaries include a table of research methods inside the front cover and a list of types of research syntheses (with definitions) inside the back cover. Helpful user resources are included with each new text purchase on the companion Evolve website and feature 400 interactive review questions along with a library of 10 full-text research articles. The No. 1 bestselling author Stephen King’s terrifying novella about a town engulfed in a dense, mysterious mist - originally published in the acclaimed short story collection *Skeleton Crew* and made into a feature film by Frank Darabont - is now available as a stand-alone publication. A man staggered into the market . . . 'Something in the fog!' he screamed Following a freak summer storm, David Drayton, his son Billy, and their neighbour Brent Norton join dozens of others and head to the local grocery store to replenish supplies. Once there, they become trapped by a strange mist that has enveloped the town. Violent forces concealed in the mist are starting to emerge. And there is another shocking threat from within - one group of survivors, led by a religious zealot, is calling for a sacrifice. Now David and his son must try to escape. But what’s outside may be even more dangerous. This exhilarating novella explores the horror in both the enemy you know - and the one you can only imagine. FROM THE WINNERS OF THE 2019 NOBEL PRIZE IN ECONOMICS 'Wonderfully refreshing . . . A must read' Thomas Piketty In this revolutionary book, prize-winning economists Abhijit V. Banerjee and Esther Duflo show how economics, when done right, can help us solve the thorniest social and political problems of our day. From immigration to inequality, slowing growth to accelerating climate change, we have the resources to address the challenges we face but we are so often blinded by ideology. Original, provocative and urgent, *Good Economics for Hard Times* offers the new thinking that we need. It builds on cutting-edge research in economics - and years of exploring the most effective solutions to alleviate extreme poverty - to make a persuasive case for an intelligent interventionism and a society built on compassion and respect. A much-needed antidote to polarized discourse, this book shines a light to help us appreciate and understand our precariously balanced world. BEC Vantage Masterclass is a new addition to the Masterclass series providing preparation for the revised Cambridge Business English Certificate (BEC) Vantage examination. BEC Vantage is ideal for pre-service and in-service learners. The course has a practical approach and is suitable for classroom use or self-study. Features Focus on training rather than testing Extensive practice of tasks and text types in the exam A separate exam information section providing a suggested task procedure and general exam tips A grammar reference, business glossary and tapescripts in the Student’s Book. Unit tests, progress tests and photocopiable material available online Plate and Shell Structures: Selected Analytical and Finite Element Solutions Maria Radwańska, Anna Stankiewicz, Adam Wosatko, Jerzy Pamin Cracow University of Technology, Poland Comprehensively covers the fundamental theory and analytical and numerical solutions for different types of plate and shell structures Plate and Shell Structures: Selected Analytical and Finite Element Solutions not only provides the theoretical formulation of fundamental problems of mechanics of plates and shells, but also several examples of analytical and numerical solutions for different types of shell structures. The book contains advanced aspects related to stability analysis and a brief description of modern finite element formulations for plates and shells, including the discussion of mixed/hybrid models and locking phenomena. Key features: 52 example problems solved and illustrated by more than 200 figures, including 30 plots of finite element simulation results. Contents based on many years of research and teaching the mechanics of plates and shells to students of civil engineering and professional engineers. Provides the basis of an intermediate-level course on computational mechanics of shell structures. The book is essential reading for engineering students, university teachers, practitioners and researchers interested in the mechanics of plates and shells, as well as developers testing new simulation software. In "Watching The English" anthropologist Kate Fox takes a revealing look at the quirks, habits and foibles of the English people. She puts the English national character under her anthropological microscope, and finds a strange and fascinating culture, governed by complex sets of unspoken rules and byzantine codes of behaviour. The rules of weather-speak. The ironic-gnome rule. The reflex apology rule. The paranoid-pantomime rule. Class indicators and class anxiety tests. The money-talk taboo and many more ...Through a mixture of anthropological analysis and her own unorthodox experiments (using herself as a reluctant guinea-pig), Kate Fox discovers what these unwritten behaviour codes tell us about Englishness. "The manner in which computers are now able to mimic human thinking to process information is rapidly exceeding human capabilities in everything from chess to picking the winner of a song contest. In the modern age of machine learning, computers do not strictly need to receive an 'input command' to perform a task, but rather 'input data'. From the input of data they are able to form their own decisions and take actions virtually as a human world. But given it is a machine, it can consider many more scenarios and execute far more complicated calculations to solve complex problems. This is the element that excites data scientists and machine learning engineers the most. The ability to solve complex problems never before attempted. This book will dive in to introduce machine learning, and is ideal for beginners starting out in machine learning."--page 4 of cover. The landmark text about the inner workings of the unconscious mind—from the symbolism that unlocks the meaning of our dreams to their effect on our waking lives and artistic impulses—featuring more than a hundred images that break down Carl Jung’s revolutionary ideas “What emerges with great clarity from the book is that Jung has done immense service both to psychology as a science and to our general understanding of man in society.”—The Guardian “Our psyche is part of nature, and its enigma is limitless.” Since our inception, humanity has looked to dreams for guidance. But what are they? How can we understand them? And how can we use them to shape our lives? There is perhaps no one more equipped to answer these questions than the legendary psychologist Carl G. Jung. It is in his life’s work that the unconscious mind comes to be understood as an expansive, rich world just as vital and true a part of the mind as the conscious, and it is in our dreams—those personal, integral expressions of our deepest selves—that it communicates itself to us. A seminal text written explicitly for the general reader, *Man and His Symbols* is a guide to understanding the symbols in our dreams and using that knowledge to build fuller, more receptive lives. Full of fascinating case studies and examples pulled from philosophy, history, myth, fairy tales, and more, this groundbreaking work—profusely illustrated with hundreds of visual examples—offers invaluable insight into the symbols we dream that demand understanding, why we seek meaning at all, and how these very symbols affect our lives. By illuminating the means to examine our prejudices, interpret psychological meanings, break free of our influences, and recenter our individuality, *Man and His Symbols* proves to be—decades after its conception—a revelatory, absorbing, and relevant experience. Ideal for overseas students studying at English-medium colleges and universities, this practical writing course enables international students to meet the required standard of writing and use an appropriate style for essays, exams and dissertations. Newly revised and updated to include extra exercises and material suggested by teachers and students, *Academic Writing* explains and demonstrates all the key writing skills and is ideal for use in the classroom or for independent study. Useful at every stage of an academic career and beyond, this indispensable book features: different styles and formats from CVs and letters to formal essays a focus on accuracy coverage of all stages of writing, from understanding titles to checking your work essential academic writing skills such as proper referencing, summarising and paraphrasing diagrams and practice exercises, complete with answers. Lecturers - request an e-inspection copy of this text or contact your local SAGE representative to discuss your course needs. This second edition of Diana Ridley's bestselling book provides a step-by-step guide to conducting a literature search and literature review, using cases and examples throughout to demonstrate best practice. Ridley outlines practical strategies for conducting a systematic search of the available literature, reading and note taking and writing up your literature review as part of an undergraduate research project, Masters dissertation or PhD thesis. New to this edition are: Examples drawn from a wide range of disciplines A new chapter on conducting systematic reviews Increased guidance on evaluating the quality of online sources and online literature Enhanced guidance in dealing with copyright and permissions issues. Visit the Companion Website for *The Literature Review* This book also comes with a companion website containing a wide range of examples of successful literature reviews from various academic disciplines. SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills website for tips, quizzes and videos on study success! Cambridge English Advanced 3 contains four tests for the Advanced exam, also known as Certificate in Advanced English (CAE). These examination papers for the Cambridge English: Advanced (CAE) exam provide the most authentic exam preparation available, allowing candidates to familiarise themselves with the content and format of the exam and to practise useful exam techniques. The Student's Book is also available in a 'without answers' edition. Audio CDs (2) containing the exam Listening material and a Student's Book with answers and downloadable Audio are available separately. When Richard Rumelt's *Good Strategy/Bad Strategy* was published in 2011, it immediately struck a chord, calling out as bad strategy the mish-mash of pop culture, motivational slogans and business buzz speak so often and misleadingly masquerading as the real thing. Since then, his original and pragmatic ideas have won fans around the world and continue to help readers to recognise and avoid the elements of bad strategy and adopt good, action-oriented strategies that honestly acknowledge the challenges being faced and offer straightforward approaches to overcoming them. Strategy should not be equated with ambition, leadership, vision or planning; rather, it is coherent action backed by an argument. For Rumelt, the heart of good strategy is insight into the hidden power in any situation, and into an appropriate response - whether launching a new product, fighting a war or putting a man on the moon. Drawing on examples of the good and the bad from across all sectors and all ages, he shows how this insight can be cultivated with a wide variety of tools that lead to better thinking and better strategy, strategy that cuts through the hype and gets results. Contains four complete past papers from Cambridge ESOL for the Cambridge Certificate in Advanced English examination These papers provide candidates with an excellent opportunity to familiarise themselves with the content and format of the CAE examination and to practise examination techniques using genuine papers from Cambridge ESOL. Attractive colour visual material for Paper 5 is included with each test, enabling students to prepare thoroughly for the paired interview (Paper 5). The Teacher's Book contains transcripts of the recorded material and answer keys. In addition, it provides a comprehensive guide to each paper and an insight into marking procedures and grading, illustrated by authentic sample answers. *Orbital Mechanics for Engineering Students*, Second Edition, provides an introduction to the basic concepts of space mechanics. These include vector kinematics in three dimensions; Newton’s laws of motion and gravitation; relative motion; the vector-based solution of the classical two-body problem; derivation of Kepler’s equations; orbits in three dimensions; preliminary orbit determination; and orbital maneuvers. The book also covers relative motion and the two-impulse rendezvous problem; interplanetary mission design using patched conics; rigid-body dynamics used to characterize the attitude of a space vehicle; satellite attitude dynamics;

and the characteristics and design of multi-stage launch vehicles. Each chapter begins with an outline of key concepts and concludes with problems that are based on the material covered. This text is written for undergraduates who are studying orbital mechanics for the first time and have completed courses in physics, dynamics, and mathematics, including differential equations and applied linear algebra. Graduate students, researchers, and experienced practitioners will also find useful review materials in the book. NEW: Reorganized and improved discussions of coordinate systems, new discussion on perturbations and quaternions NEW: Increased coverage of attitude dynamics, including new Matlab algorithms and examples in chapter 10 New examples and homework problems Statistics for Linguists: An Introduction Using R is the first statistics textbook on linear models for linguistics. The book covers simple uses of linear models through generalized models to more advanced approaches, maintaining its focus on conceptual issues and avoiding excessive mathematical details. It contains many applied examples using the R statistical programming environment. Written in an accessible tone and style, this text is the ideal main resource for graduate and advanced undergraduate students of Linguistics statistics courses as well as those in other fields, including Psychology, Cognitive Science, and Data Science. GETTING RICH IS NOT JUST ABOUT LUCK; HAPPINESS IS NOT JUST A TRAIT WE ARE BORN WITH. These aspirations may seem out of reach, but building wealth and being happy are skills we can learn. So what are these skills, and how do we learn them? What are the principles that should guide our efforts? What does progress really look like? Naval Ravikant is an entrepreneur, philosopher, and investor who has captivated the world with his principles for building wealth and creating long-term happiness. The Almanack of Naval Ravikant is a collection of Naval's wisdom and experience from the last ten years, shared as a curation of his most insightful interviews and poignant reflections. This isn't a how-to book, or a step-by-step gimmick. Instead, through Naval's own words, you will learn how to walk your own unique path toward a happier, wealthier life. Extensive additional material in the format of a full-colour workbook, that enables students to consolidate and enrich their language and practice exam skills. This intensive course will satisfy your students' practice needs and allow them to achieve their full potential. If you want to teach your students at the level of the exam from the beginning of the year, use Expert. The material is fully revised and completely in line with the latest exam specifications. Expert provides intensive & extensive practice in exam tasks from day one. Writing use cases as a means of capturing the behavioral requirements of software systems and business processes is a practice that is quickly gaining popularity. Use cases provide a beneficial means of project planning because they clearly show how people will ultimately use the system being designed. On the surface, use cases appear to be a straightforward and simple concept. Faced with the task of writing a set of use cases, however, practitioners must ask: "How exactly am I supposed to write use cases?" Because use cases are essentially prose essays, this question is not easily answered, and as a result, the task can become formidable. In Writing Effective Use Cases, object technology expert Alistair Cockburn presents an up-to-date, practical guide to use case writing. The author borrows from his extensive experience in this realm, and expands on the classic treatments of use cases to provide software developers with a "nuts-and-bolts" tutorial for writing use cases. The book thoroughly covers introductory, intermediate, and advanced concepts, and is, therefore, appropriate for all knowledge levels. Illustrative writing examples of both good and bad use cases reinforce the author's instructions. In addition, the book contains helpful learning exercises--with answers--to illuminate the most important points. Highlights of the book include: A thorough discussion of the key elements of use cases--actors, stakeholders, design scope, scenarios, and more A use case style guide with action steps and suggested formats An extensive list of time-saving use case writing tips A helpful presentation of use case templates, with commentary on when and where they should be employed A proven methodology for taking advantage of use cases With this book as your guide, you will learn the essential elements of use case writing, improve your use case writing skills, and be well on your way to employing use cases effectively for your next development project. Safety has traditionally been defined as a condition where the number of adverse outcomes was as low as possible (Safety-I). From a Safety-I perspective, the purpose of safety management is to make sure that the number of accidents and incidents is kept as low as possible, or as low as is reasonably practicable. This means that safety management must start from the manifestations of the absence of safety and that - paradoxically - safety is measured by counting the number of cases where it fails rather than by the number of cases where it succeeds. This unavoidably leads to a reactive approach based on responding to what goes wrong or what is identified as a risk - as something that could go wrong. Focusing on what goes right, rather than on what goes wrong, changes the definition of safety from 'avoiding that something goes wrong' to 'ensuring that everything goes right'. More precisely, Safety-II is the ability to succeed under varying conditions, so that the number of intended and acceptable outcomes is as high as possible. From a Safety-II perspective, the purpose of safety management is to ensure that as much as possible goes right, in the sense that everyday work achieves its objectives. This means that safety is managed by what it achieves (successes, things that go right), and that likewise it is measured by counting the number of cases where things go right. In order to do this, safety management cannot only be reactive, it must also be proactive. But it must be proactive with regard to how actions succeed, to everyday acceptable performance, rather than with regard to how they can fail, as traditional risk analysis does. This book analyses and explains the principles behind both approaches and uses this to consider the past and future of safety management practices. The analysis makes use of common examples and cases from domains such as aviation, nuclear power production, process management and health care. The final chapters explain the theoretical and practical consequences of the new perspective on the level of day-to-day operations as well as on the level of strategic management (safety culture). Safety-I and Safety-II is written for all professionals responsible for their organisation's safety, from strategic planning on the executive level to day-to-day operations in the field. It presents the detailed and tested arguments for a transformation from protective to productive safety management. The Road to Wigan Pier is Orwell's 1937 study of poverty and working-class life in northern England. The book provides systematic development of students' listening and speaking skills. It also offers excellent preparation for the revised Cambridge First Certificate Examination for December 2008 or any other examinations at the same level. The book is divided into two parts: Part A consists of ten complete listening tests. The recordings are based on authentic listening material and make use of various accents and sound effects. Part B consists of ten speaking tests and covers a wide variety of topics such as holidays, entertainment, etc. Each Speaking Test is preceded by a Preparing for the Speaking Test section. In this section, students are familiarised with the essential language (vocabulary, useful expressions, discourse markers, etc) and ideas necessary for the test itself. Students are also trained to organise their speech coherently and to display an appropriate variety of linguistic resources. There are also two additional Speaking Tests at the end of the book to prepare students to meet the requirements of the exam. Class Audio CDs include instructions, pauses and repeats, creating genuine exam conditions.

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